

Glenwood Springs High School



1521 Grand Avenue

Glenwood Springs, Colorado 81601

Telephone.....(970) 384-5555

Fax.....(970) 384-5556

Website....<http://gshs.rfsd.k12.co.us/local>

Welcome Back

Welcome to the 2017-18 school year at Glenwood Springs High School. We would especially like to welcome our new students, including our freshman class of 2021.

Glenwood Springs High School has a long tradition of high student achievement in academics, extracurricular activities, and citizenship. This occurs as a result of a partnership with families, schools, and

community. Students experience success when they are committed to school. This

commitment is demonstrated when students maintain good attendance, come to class prepared, and participate in classes, clubs, activities, and sports.

We hope that you will take advantage of this school year and the opportunities available to make your high school years here meaningful and enjoyable. Have a great year! Please feel free to stop by our offices at any time. Let us know how we can help.

Paul Freeman
Principal

Gayla Rowe
Assistant Principal

Pat Engle
Assistant Principal

Craig Denney
Athletic Director

GSHS Administration

Principal.....Paul Freeman
Asst. Principal.....Gayla Rowe
Works with students last name M through Z
Asst. Principal.....Pat Engle
Works with students last name A through L
Athletic Director Craig Denney
Administrative Secretary Carrie Melby
Counseling Secretary/Registrar.....Shirley Fockler
Athletic Secretary.....Cory Hitchcock
Attendance Secretary Sarai Ortiz
Finance Secretary..... Terease Juhl
Community Liaison..... Joseline Rivas
Calix
CounselorJill Kelly Anson
works with students last name G
Counselor.....Jocelyn Kochevar
works with students last name H through O
Counselor.....Michelle Laurent
works with students last name P through Z
Counselor.....Leslie Warren
works with students last name A through F

Roaring Fork School District Administration

Superintendent.....Rob Stein
Chief Academic Officer.....Rick Holt
Chief Finance Officer.....Shannon Pelland
Chief Operating Officer.....Jeff Gatlin

Board of Education

Mary Elizabeth Geiger
Matt Hamilton
Shane Larson
Jen Rupert
Bob Johnson

Bell Schedule

Monday, Tuesday, Thursday & Friday

1..... 8:00 to 9:12
Directed Studies 9:22 to 10:02
2..... 10:09 to 11:21
Lunch..... 11:21 to 12:01
3..... 12:08 to 1:20
Directed Studies 1:30 to 2:10
4..... 2:17 to 3:30

Wednesday (Early Release)

1..... 8:00 to 9:02
CREW 9:09 to 9:51
2..... 9:58 to 11:00
Lunch..... 11:00 to 11:42
3..... 11:49 to 12:51
4..... 12:58 to 2:00

STUDENT SERVICES

Counseling Office

Jill Kelly Anson, Jocelyn Kochavar, Michelle Laurent, and Leslie Warren are the School Counselors at Glenwood Springs High School. They are here to help you in many ways, including:

- Helping to solve problems that you might encounter at the high school.
- Planning for a career and/or college.
- Applying for college and vocational scholarships.
- Choosing a college, vocational school, or military training program.
- Planning your schedule of classes.
- Discussing personal issues.

Whenever a student needs to see a Counselor, sign up on the waiting list in the Counseling Office and your Counselor will send for you as soon as possible.

Family Resource Center

The Family Resource Center can help you remove barriers to your students' learning by connecting you with community resources. We provide case management, translation, transportation and financial assistance for needs, including:

- Food, clothing, rent and utilities
- Physicians, dentist, eye care and mental health services
- Parenting support, and child care
- Self-sufficiency and goal setting
- And much more!

There is a Family Liaison in each of our schools of the Roaring Fork School District that can help assist you.

Media Services

Staff

Library Media Teacher.....Mary Lamb
Library Media Technician.....Joseline Rivas
Calix

Hours

Monday through Friday.....
7:30 a.m. to 4:00 p.m.

The Glenwood Springs High School Library Media Center is the information commons of the school. It is a gathering place for active independent and

collaborative learning where students and staff connect to resources at GSHS and throughout the world in a friendly, comfortable, and functional environment, with guidance to ensure that students and staff are effective, discriminate users of ideas, information, and creative forms of expression, creating a foundation for lifelong learning.

To succeed in a rapidly changing world, students must be able to do more than read, write and memorize facts. Problem solving skills and the ability to access, evaluate, use, and communicate information are vital. In the Library Media Center, we strive to help students become independent learners who:

- ❖ Inquire, think critically, and gain knowledge.
- ❖ Draw conclusions, make informed decisions, apply knowledge to new situations, and create new knowledge.
- ❖ Share knowledge and participate ethically and productively as members of our democratic society.
- ❖ Pursue personal and aesthetic growth.

Whether for academic purposes or personal use, students should be in the Library Media Center because they need the library's resources. Students must present a pass when coming to the Library Media Center from a class. Students in the Library Media Center without prior permission from their regular teacher will be considered truant.

Students using the library computers for school assignments have first priority. Students may use the computers for personal Internet browsing or email when computers are available

Students should limit their use of the library printer to what is necessary for school-related assignments.

In most cases, students may check out and renew as many materials as needed as long as there is not a hold on the item, however, students with overdue items are fined 10¢ per day. Students will be charged the replacement cost for lost materials.

- ❖ Books: 3 weeks
- ❖ Reference books: overnight
- ❖ Magazines: honor system
- ❖ Audiovisual materials: 5 days
- ❖ Equipment: as needed for assignments

GENERAL INFORMATION

Announcements

In an effort to keep students and staff informed about upcoming school activities, daily announcements will be sent to each student's school district Google account. The announcements will be uploaded to the GSHS website also.

Assemblies

Assembly programs are planned for the education and entertainment of the student body. ALL students are required to attend. Students entering the assembly should find a seat as quickly as possible. Positive conduct is expected during the presentations.

School Dances

School dances are for GSHS students. All students must be in good standing to attend dances. When allowed, out-of-school guests must be signed up in the Principal's Office prior to the dance. Students leaving the dance will not be readmitted. The GSHS Administration must approve all school dances. At least three faculty members, three parents, and a police officer must be present at all times. By purchasing a ticket you are agreeing to comply with appropriate expectations as set forth by GSHS administration (i.e...no grinding, only face to face dancing, no drugs, no alcohol, appropriate dress, etc. Students also agree to be breathalyzed upon entry to a dance and APE.

Good Standing

Good standing includes but is not limited to being to class on time, having no unexcused absences/truancies, having no behavior referrals, etc.

Lockers

Students are provided with an individual locker if they would like one. Students are expected to use the locker for storage as necessary. Student lockers are the property of the school district. Students may use these lockers as a convenience. GSHS retains a record of all locker combinations as well as a key to all the locks.

Lockers may be periodically inspected for cleanliness or storage of illegal items. Illegal material found in a locker is presumed to belong to the student assigned to that locker and that student is subject to disciplinary action. Do not "share" lockers with others. Use the locker assigned to you and do not give your locker combination to anyone. Students are responsible for the general upkeep of the locker itself as well as any items stored in the locker. The school will not accept responsibility for any items that may be missing from your locker. Please keep your locker locked at all times. Private locks may not be used on school lockers. **DO NOT KEEP MONEY OR VALUABLE ITEMS IN SCHOOL LOCKERS.**

Telephone Use

There is a telephone in the office available to students. Please ask permission to use it.

Reporting Illness or Injury

All injuries, illnesses, or personal injury problems should be immediately reported to the teacher. If you are ill and unable to attend class, report to the office immediately. At that time either the school nurse or a parent will be contacted.

Courses Offered At GSHS

The GSHS Curriculum Guide 2017-18 has information about our current offerings, including a description of each course, prerequisites, fees, grade levels eligible to take the course, and whether a course is one semester of a full year. During eighth grade, each incoming freshman is given a copy of the Curriculum Guide and a limited supply of copies is available in the Counseling Office. Students and parents are strongly encouraged to visit our school website at gshs.rfsd.k12.co.us/local to access the Curriculum Guide by clicking the Counselors link.

Advancement Options

GSHS offers programs for students who wish to advance their curriculum. These options include: AP classes, Dual Credit classes, and Virtual High School classes.

Advanced Placement (AP) classes

The Advanced Placement Program® is a cooperative educational endeavor between secondary schools and colleges/universities. It provides motivated high school students with the opportunity to take college-level courses in a high school setting. Students who participate in the program not only gain college-level skills, but in many cases, also earn college credit while they are still in high school. AP courses are taught by dedicated and enthusiastic high school teachers who follow course guidelines developed and published by the College Board. Interested students are encouraged to meet with a GSHS Counselor for more information.

Dual Credit classes

Credit for high school and college can be earned concurrently when a student enrolls in an approved Dual Credit class. Through our agreements with Colorado Mountain College and the University of Colorado-Denver, Students may be reimbursed for the cost of 2 approved classes during the Fall and Spring semesters only

Glenwood Springs High School Class Drop Policy

The policy of GSHS is that students are required to maximize their educational opportunities. Students are expected to shoulder the most challenging schedule they can manage. Students should have a full schedule of classes. Study periods are provided only for students facing an arduous academic burden; typically AP classes and college-level classes.

Students may not drop a class after the first two weeks of the year (or of the semester in the case of one-semester classes) unless they can substitute a replacement class. An independent study is not an acceptable alternative.

The student's parents must initiate the process of changing a student's class by submitting a letter stating the reason for the requested change. Students may not initiate the process. On receipt of this letter the counselor will arrange a meeting with the student, the parents and the teacher of the relevant class, to determine whether a change should be recommended.

This same process also applies in those cases where parents seek a change of teacher but want to continue to study the subject but with a different teacher.

Students are expected to persist with classes even when they are difficult. Clearly education is better promoted by attending a class than not attending.

Where students are struggling to meet the standards required by the class they are expected to put a plan in place to raise their achievement. Among the issues that students who are failing should address are:

- attendance
- punctuality
- homework completion
- class participation

In addition students should consider additional strategies such as finding a study buddy or a study group or using online support programs. Students should discuss their plan with their teachers.

Teachers (not students) may recommend that students who are failing a class should switch to the audit track rather than the credit track. Students following the audit track will be expected to fully participate in class in terms of attendance, behavior and participation. Students on the audit track will not receive a grade for the class but neither shall the class appear on their transcript. A student on the audit track who raises his or her performance such that they do pass the class,

will receive the grade, and the credit will appear on the transcript. Students who, in the judgment of the teacher, do not adequately participate in the audit track will receive an F grade. Students on the audit track will be subject to weekly eligibility reporting.

The purpose of the audit track is to maximize the student’s education and to provide a basis for further study of the subject in the future.

August 2012

Amended December 2013 (see italicized section)

ACADEMIC INFORMATION

Glenwood Springs High School is one of four high schools in the Roaring Fork RE-1 School District. The graduation requirements for this high school as set by the School Board are as follows:

GSHS Graduation Requirements

For information regarding GSHS Graduation Requirements and College Bound Course Recommendations, please see the GSHS Curriculum Guide 2016-17 online at <http://gshs.rfsd.k12.co.us/> clicking the Counseling/College and Careers link.

Grading Rubric with Standards Based

Grading Rubric

Advanced	4..... (A)
Student work represents an advanced level of sophistication and understanding.	
High –Proficient	3..... (B)
Student work represents an understanding that is significantly above the baseline.	
Basic-Proficient	2..... (C)
Student work represents a baseline understanding of content.	
Unsatisfactory	NO CREDIT..... (F)
Student has not turned in enough work for teacher to assess proficiency level. Student appears to lack understanding of the content area	

Credit on a Standards-Based Transcript

In each class, credit is granted upon completion of content standards at a proficient or above level (a letter

grade of A, B, or C). If a student receives a grade of “F,” no credit will be awarded for the class and a zero will be calculated into the student’s grade point average. Credit is assigned at the end of each semester only. To make up failed classes, the student has the following options:

- ❖ Take the class again at GSHS
- ❖ Complete the class in Summer School
- ❖ Complete the class through an alternative placement (correspondence, on-line).
- ❖ When a student makes up a failed class, the previous “F” will be changed to “no credit” on the transcript.
- ❖

Providing Multiple Opportunities through Embedded Reassessment

- If a student fails an assessment, they are given an opportunity to demonstrate their knowledge in a future assessment integrated into the curriculum.
- Reassessment will be integrated naturally into daily learning activities, assignments and assessments rather than as a “retake.”
- If a student fails to meet a deadline, no score will be recorded for the learning assignment or assessment.
- A variety of methods may be used to provide multiple opportunities.
- Multiple opportunities must be provided within a given area or essential learning objective before including it in a final grade.
- No extended learning time will be given at the end of the semester.
- Teachers must clearly communicate the method(s) they will use to provide multiple opportunities to students.

Homework

Teachers may assign homework to be completed outside of the school day. Homework may be:

- work that needs to take place before a group lesson.
- practice activities to better understand the lesson.
- further learning opportunities for those students who were not able to show they understood an area at a proficient level.
- a check for proficiency level (scored and reported) after the completion of a learning opportunity.

Please understand that the regular and timely completion of homework is a vital part of being a successful student.

Hot Lunch Program

Federally funded breakfast and lunch programs are served daily. To qualify for free and reduced lunch, students/parents must fill out the paperwork and return each year.

Cost: Breakfast -	Reduced - .40 cents
	Students – 2.00
	Adults – 3.00
Lunch -	Reduced - .40 cents
	Students – 4.00
	Adults – 5.00

Class Fees

Fees are due at the beginning of each semester. Please refer to the Curriculum Guide at the GSHS website—gshs.rfsd.k12.co.us/local—for the updated fee list. In classes that use a great deal of consumable materials, the fees are used to defray those expenses. Report cards will be held until all fees/costs are paid.

Access to Student Records

The Student Records Policy of the District:

1. Provides for the inspection of certain records by a student's parent(s), guardian(s), or by the student if 18 years of age or older.
2. Outlines a procedure for challenging the contents of certain records.
3. Lists the agencies, individuals and authorities entitled to copies of information taken from student records. Copies of the policy and forms may be obtained at the Principal's Office.

Roaring Fork School District Parent Portal

Starting this year, parents will be able to access their student records through Roaring Fork School District RE 1 links. Instructions on how to use this academic tool will be available by the start of the 2017-18 school year.

The Parent Portal is a communication tool that allows parents to access and view the following:

- Attendance and tardies. Parents can check attendance and tardies in real-time. Attendance is taken at the beginning of each class period.
- Transcripts. Where applicable
- Gradebook. Parents will see scores, and the standards and assignments the scores represent, for their child only. Parents will be able to tell if their child is missing or has not completed an assignment.
- Health Records.
- Assessment scores. CSAP, ACT, NWEA.

STUDENT ACTIVITIES

Traditions

Glenwood Springs High School has a proud heritage and long line of traditions.

School Colors: *Red and White*

School Mascot: *Demon*

School Song: "Send Glenwood"

*Send Glenwood down the field (court),
Glenwood will win.
Fight, fight for victory,
Glenwood knows no defeat.
So roll out the mighty score,
Never give in.
Shoulder to shoulder,
We will fight, fight, fight!*

Glenwood Springs High School Athletics

At GSHS, good sportsmanship is just as important as winning and is something in which every student can take pride. Winning is only cheapened by poor sportsmanship. It's not whether you win or lose, it's how you play the game! All athletic programs at GSHS stress sportsmanship and fair play.

The interscholastic program exists to encourage participants to achieve their maximum potential and to represent their school. Athletes and cheerleaders not only represent themselves, but also the student body, the faculty, their families and the community at large. Participation in the program is a privilege. These activities are for students willing to work hard and make sacrifices.

Every student is urged to get involved in an athletic program. Participation depends upon satisfactory medical examination, and compliance with all other rules of eligibility. Each student participating in interscholastic athletics must pay a participation fee. Physical forms and parent permission forms must be completed and filed before a student is eligible to practice or participate in athletics.

All athletes must comply with the following eligibility rules set by the Colorado High School Activities Association.

- ❖ Take at least 5 full-time classes.
- ❖ Have not failed 2 or more classes in the past semester.

Senior Class
Ellie Moser - President
Tatum Peterson - Vice President
Stephany Gomez -Secretary

Junior Class
Ashley Weir - President
Joshua Sanchez -Vice President
Ximena Gutierrez -Secretary
Ryan Welsh -Treasurer
Daniela Gonzales –Rep
Austin Glock -Rep
Gisely Torres - Rep

Sophomore Class
Sebastian Arreola - President
Jenna Golden - Vice President
Olivia Arnhold- Secretary
Maddie Riley - Treasurer
Linnea Petterson- Rep
Emily Henrikson - Rep
Elizabeth Barsness- Rep
Rose Beattie - Rep

Freshmen Class
-President
- Vice President
- Secretary

- Treasurer
-Rep
- Rep
-Rep
-Rep
- Rep
- Rep

Student Council GSHS's very own student-run organization that shares students' ideas, interests, and concerns with faculty and the student body. We often help raise funds and plan for school-wide activities, including homecoming, assemblies, and prom. Our members learn skills that are an extension of their formal education, such as leadership and planning skills. With the guidance of faculty sponsors, our members learn to engage with the school and its events, creating a camaraderie within the student body and an uplifting experience for all students at Glenwood Springs High School.

ATTENDANCE POLICIES (School Board Policy JED)

Excused Absences

School Board policy allows excused absences at the discretion of the Principal for school-related activities, required legal activities, doctor appointments, illness, injury (if the injury cannot be taken care of outside school hours), and absences to observe religious holidays. The Principal may require medical verification or other documentation if a pattern of excessive absences develops.

A parent or guardian should notify the office at 384-5554 on the day of the absence. The student must present a note within two days of returning to school. The student will then be excused and classroom teachers will be notified. A student has two school days after returning to school to have an absence excused.

Unexcused Absences

Any absence that is not within the School Board definition of an excused absence will be considered unexcused, **even if parental permission is received.** (Examples of unexcused absences include oversleeping, car trouble, running errands, skiing or shopping trips, haircuts, family vacations, etc.)

A parent or guardian should notify the office at 384-5554 on the day of the absence. The student must

present a note within two days of returning to school. The record of the student will then reflect whether the absence is excused or unexcused, and classroom teachers will then be notified.

Truancy

Truancy is defined as any instance in which a student is absent from any class without either parental permission or permission from the Principal's Office. Leaving class without the permission of the teacher is considered a truancy.

For the purposes of accurate record keeping, this high school uses "excused", "unexcused", "truancy", and "suspension" to denote the status of an absence. An excused absence denotes that the absence was excused as defined by school board policy. Unexcused denotes that the absence was excused by the parent, but was NOT excused as defined by school board policy. Truancy and suspension is used to denote an unexcused truancy or suspension. It means that the absence was not excused by school board policy or by a parent. Truancies may result in detention, in-school suspension, out-of-school suspension, or Saturday school, and/or legal consequences. Students are expected to complete all makeup work.

Advanced Absences

Advanced absences are available only to students in good academic standing. All work missed due to a prearranged advanced excused absence is due upon the student's return to school, unless other arrangements have been made between the teacher and the student.

An advanced absence is one in which approval by the school is granted prior to the student's absence. An advanced absence must be requested by parents/guardians. Whenever possible, requests for the advanced absences should be made in writing, at least two weeks in advance. In emergencies, parents should notify the school by phone indicating the reason for the absence.

If a student has prior knowledge of a pending extended (3 or more days) absence from school, an advanced absence should be requested. Advance absence forms are available from the Assistant Principal. The student takes the form to all of his/her teachers and the teachers indicate any adverse effects of the pending absence, as well as a mutually agreeable plan for making up required work. The teacher will sign the form, and the student then takes the form home to be signed by his/her parents. The signed form must be

returned to the school where one copy will be placed in the student's file and another returned to the parents. The parents and the student thus have an awareness of makeup arrangements and bear the responsibility of any possible adverse effects caused by the student's absence.

It is the intent of this procedure to encourage a partnership between the school and the parent concerning the educational progress of the student. Hopefully, this will facilitate an evaluation of the student's progress in school to help parents make decisions concerning school absences in a manner that will foster success in school.

The Principal retains the right to refuse an advanced absence if the privilege is being abused or if the student's education will be adversely affected.

Skate Boards

Skate boards may be used as a mode of transportation to and from school. Tricks and/or riding around the building inside or out are prohibited. GSHS does not have storage facilities for skate boards.

Tardiness

Our high expectations for class attendance also include punctuality and preparation. Students are expected to arrive at class on time and with the necessary homework, books, and materials. Each teacher at GSHS maintains his/her own tardy policy. The administration of GSHS supports each teacher's tardy policy. Late arrival at class is discourteous to the teacher and other students and adversely affects efficient teaching.

EXPECTATIONS OF STUDENTS

One of the major objectives of formal education is that of preparing students for citizenship and teaching responsibility for one's actions. We believe this to be of primary importance in today's society. It has been the custom for students at Glenwood Springs High School to recognize the appropriate conduct for a given situation and to conduct themselves accordingly. It is expected that this custom will continue and that students will exhibit the courtesy that has brought many compliments to our school. The following are general expectations:

At GSHS We Believe:

1. Everyone has the right to learn and no one has the right to interfere.

2. Everyone's dignity, welfare, and material possessions should be respected.
3. Everyone is expected to attend ALL scheduled classes.
4. Individual teachers may have additional expectations about appropriate student behaviors in his/her classes.

Bus Privileges

While the school district is not required to provide transportation, bus transportation is provided for most students living more than one mile from the school. While riding the bus, students are expected to obey all school policies and act in a mature and appropriate manner. Students who violate the rules or misbehave on buses may lose bus-riding privileges.

The parents of any student who has been reported for misbehavior on the bus will be notified in writing that the second misbehavior during the present school year will cause the student to lose the privilege of riding the bus for one week. If, after this suspension the student commits a third infraction, he/she loses bus privileges for one school year or six calendar months (whichever is greater).

Student Parking

Parking privileges are extended to students who:

- are in good academic standing or whose teachers agree that they are working towards good academic standing.
- are punctual to class.
- have no truancies or unexcused absences.
- are approved by the Principal.
- drive according to the rules of the road on the way to and from school and who park carefully between the lines that delineate each parking space (parking a car on a snow bank is the quick way to having your permit pulled).
- do not congregate in the lot.
- do not use cars as lockers.
- approach a car only for the purpose of entering it and leaving the school grounds.

All student vehicles must be registered for authorized parking on campus. Parking permits may be purchased from the finance office. The fee will be determined at the start of the year. The parking fee allows students to park only in the student lot, not in fire lanes, visitor, or staff areas.

Students interested in purchasing a permit will need to provide these items:

- A. License plate number.
 - B. Make, Model, and Color of Car
 - C. Payment of permit fee (The fee is non-refundable.)
- Students are not guaranteed a parking place and the lot will be filled on a first come/first served basis.
 - Non-registered vehicles that are parked on campus or in unauthorized areas, such as fire lanes, visitor or staff spaces are subject to ticketing and towing at the owner's expense. If unauthorized students park in the lot, they will also be refused a permit the following year.
 - To drive and park on campus is a privilege, not a right. This privilege can be revoked if the student fails to operate the vehicle in accordance with state and municipal law and school rules. Students who lose their privilege to park on campus will not receive a refund.

Electronic Equipment

The school will not be responsible for lost or stolen electronic equipment.

Student Dress

Students will dress appropriately and groom themselves for school attendance in a way that reflects personal pride. Clothing must not create a safety hazard nor distract from the educational process. Students should consider the special safety and hygiene requirements of classes such as woodshop, science labs, art, and physical education.

- Shoes or sandals must be worn for health and safety reasons.
- Clothing with inappropriate/offensive language or graphics is unacceptable. Clothing with gang-related symbols or drug, alcohol, tobacco, and/or sexual references is inappropriate.
- Students' shoulders, abdomens, and backs must be covered. Swimsuits, halters, see-through clothing, tank tops, low cut tops, racer-back tops, short skirts or shorts, and excessively torn (ripped) items are examples of clothing which are not suitable for wear at school. Shorts must cover most of the thigh and be modest. Jeans, shorts and pants must be worn at or near the waist or no more than 3 inches below the waist.
- Headgear, including hats, hair nets, bandanas, etc. may not be worn in the classrooms, offices, or auditorium.

- Clothing or accessories, which are potentially dangerous including heavy chains or spikes, are prohibited.

Non-compliance with the dress code will result in a student being sent to the office to be supplied with a tee-shirt cover, or sent home for appropriate attire or a phone call home.

Student Safety Precautions

Glenwood Springs High School and the Roaring Fork School District are legally responsible for the safety and care of its students while on school grounds during the school day, as well as during school functions. The following guidelines help GSHS provide a safe and orderly climate in which learning can take place.

- ◆ GSHS is legally responsible for its students during the school day and cannot allow students to leave campus without parental permission, except during lunch. Students must present a note or have a parent/guardian call the office prior to leaving. Students must also sign out in the office prior to leaving. Students failing to follow these procedures shall be considered truant.
- ◆ Access to our students during the school day is allowed only to immediate family members who can verify relationship with some sort of identification.
- ◆ Parents/guardians check in at the office, not in the parking lot, if picking up or meeting a student at lunch.
- ◆ Student visitors must fill out a visitor form available in the main office 24 hours in advance. The Principal or the Assistant Principal as well as the classroom teacher whose class will be visited must sign the form giving their approval. The student visitor must be of high-school age and must be accompanied by a GSHS student at all times (one-day maximum). School administration reserves the right to refuse this privilege depending on circumstance.
- ◆ Due to safety considerations, rollerblades, squirt guns, water balloons, and snowballs are not allowed on campus at any time. Skateboards, skates, and squirt guns that are brought to school will be confiscated.
- ◆ Fire drills are held regularly. Students are expected to leave the building with their classroom teacher in an orderly fashion and remain outside until the signal to return is given. In case of a bomb threat, all classes will be notified over the PA to evacuate the building. Students are to follow the directive of their classroom teacher during the entire drill. Lock down and Lock out drills are performed once in

the fall and once in the spring as per Colorado State law.

Student Conduct

We are proud that students at Glenwood Springs High School exhibit mature and acceptable behavior. Courtesy and consideration for others are major characteristics of GSHS student behavior. In order to ensure the best possible educational environment for all students, unacceptable behavior, as described below shall be prohibited and subject to disciplinary action while the student is under school jurisdiction.

Roaring Fork School District Board of Education policy stipulates that the following types of behavior are unacceptable conduct at Glenwood Springs High School:

1. Using, possessing, selling, giving, or being under the influence of illegal drugs, including alcohol, and/or possession of drug paraphernalia will result in suspension, expulsion, and legal action. Students who are in the immediate company of individuals who are using or are in possession of one or more of the above substances may also be considered to be in possession. The first offense will result in a four- (4) day suspension. The second offense will result in a five- (5) day suspension plus possible recommendation of expulsion. State law requires that any student selling drugs on school grounds or at a school activity is subject to mandatory expulsion.
2. Smoking, use, or possession of any tobacco product or facsimile is prohibited on campus, including the parking lot. Students violating this policy are subject to possible suspension, and/or referral to law enforcement.
3. Possession of any weapon or explosive (including fireworks) is against school policy. All knives and "leatherman" type tools are prohibited. Students possessing a dangerous weapon as defined by Colorado School Law may be subject to expulsion and/or legal action.
4. Disobedience, disrespect, or open defiance of proper authority will not be permitted. Students who disrupt the learning environment will be referred to the Principal or Assistant Principal for disciplinary action.
5. Vandalism, the willful destruction or defacing of school or personal property, will not be permitted. Theft of any kind will not be tolerated. Violators

- in these areas will be subject to suspension, expulsion, restitution, and/or legal action.
6. Tampering with the fire alarm system or fire safety equipment (fire extinguishers) is against the law, as is making false hazard reports. Violators in these areas will be subject to suspension, expulsion, restitution, and/or legal action.
 7. Scholastic dishonesty, which includes, but is not limited to, cheating on a test, plagiarism, or unauthorized collaboration with another person to prepare written work, can result in a student receiving a failing grade, a meeting with parents, and possible expulsion. In every case, a letter will be sent to parents and a copy retained in the student's files.
 8. Physical or verbal assault upon any student, visitor, or school employee will not be tolerated. Engaging in verbal abuse, e.g. name calling, ethnic or racial slurs, sexual harassment, or any derogatory statements addressed publicly to others that may precipitate disruption of the school program, or incite violence is not permitted. Profanity, vulgar language, or obscene gestures toward other students, school personnel, or visitors to the school will not be tolerated. Offenders will be subject to disciplinary action.
 9. Committing sexual harassment against another student or staff member by sex-oriented verbal "kidding" or repeated remarks, gestures, unwelcome touching, suggested or pressured sexual involvement, or pictures posted in lockers is prohibited. Any student who believes they have been sexually harassed should report any incidents to a counselor, administrator, teacher, or other staff member.
 10. Loitering in the parking lot or in the hallways during class time is not permitted. Students who are taking CMC classes, Tech Center classes, or who are without a class are required to stay off campus unless they have made arrangements with the office. Disciplinary action will be administered to those in violation.
 11. Physical or verbal hazing, "kidnapping" of students or any other type of initiation is expressly prohibited by school board policy.
 12. Cell phones and pagers need to be turned "off" during class periods. If these items become a disruption during class time, teachers may confiscate them and turn them in to the building administration. Under no circumstances may cell phones be brought into locker rooms.
 13. Obscene, vulgar, or profane language or expression will not be permitted on school grounds or at any school sponsored activity. Disciplinary action will take place for such a behavioral infraction.

14. Public display of affection, i.e. "making out," is not allowed on campus.
15. Lasers must not be brought to school.
16. Skateboards are not allowed on school property.
17. No gum is allowed in Glenwood Springs High School.
18. The School Board also provides that the Principal may suspend or recommend expulsion of a student who engages in any of the following activities while in school buildings, on school grounds, in school vehicles, or during any school sponsored activity:
 - A. Commission of any act that is a violation of criminal law;
 - B. Committing extortion or forcing an individual to act through the threat of force;
 - C. Behavior which is detrimental to the welfare, safety, or morals of other students or school personnel;
 - D. Lying or giving false information to a school employee.

During the school year it may become necessary to change or add to the guidelines. When this takes place you will be notified by announcements. If situations occur which are not covered in the above information, the School Administration will make decisions based on the merits of the individual situation. It is the primary purpose of these rules and regulations to foster an atmosphere conducive to learning and increased student responsibility. There are times during the school year that certain student problems and concerns arise that should be brought to the attention of the school administration. Our doors are always open.

HAVE A GREAT YEAR IN SCHOOL!!

The Roaring Fork School District is an equal opportunity institution and does not unlawfully discriminate on the basis of race, color, national origin, sex, or disability in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title VI, Title IX, Section 504 and ADA may be referred to Dr. Diana Sirko, Superintendent, 1405 Grand Avenue, Glenwood Springs, Colorado 81601, (970) 384-6000 or to the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Blvd., Suite 310, Denver Colorado 80204, (303) 844-2991.

El Distrito Escolar del Roaring Fork es una institución de oportunidad igual y no discrimina en la base de raza, color, origen nacional, sexo, o incapacidad en ingreso, acceso, o trato o empleo en programas

educacionales, o actividades. Contesta preguntas sobre Title VI, Title IX, Section 504, y ADA la Sra. Dr. Diana Sirko, Subgerente, 1405 Grand Avenue, Glenwood Springs, Colorado 81601, (970) 384-6000 o la oficina de Derechos Civiles U.S. Departamento de Educación, Region VIII, 1244 North Speer Blvd., Suite 310, Denver, Colorado 80204, (303) 844-2991.